



JOB POSTING #018-2017

**DATA ANALYST
Permanent Full-time Position**

POSITION SUMMARY:

As a member of the Information, Quality and Technology Team, the Data Analyst is responsible for providing information to the Client Services Department and the Corporate Services Department related to service in order to assist the Senior Management team in forecasting service and financial trends, developing mechanisms to collect feedback from stakeholders and generating specific reports that inform the overall strategic directions of the organization.

QUALIFICATIONS:

- Relevant University degree or college diploma
- Experience in data analysis and reporting
- Experience in statistical analysis using both qualitative and quantitative measures
- Knowledge of Cognos Reporting software an asset
- Strong analytical skills, critical thinking, and attention to detail are important for this position
- Excellent organizational skills
- Expert knowledge of Excel including pivot tables

LOCATION: 275 Eramosa Road, Guelph

The successful candidate will be licensed to drive in Ontario and have access to a car.

Family and Children's Services is committed to anti-oppressive values of equity, inclusion and respect. We value a diverse workforce and encourage applications from people of all races, colours, ethnic origins, religions, abilities and sexual orientations. We are committed to creating an accessible environment for all. Please let us know if you have any accommodation needs. We thank all applicants; however only those considered for interviews will be contacted.

Qualified individuals are invited to send their resume to:

Human Resources
Family & Children's Services
P.O. Box 1088
Guelph, Ontario
N1H 6N3
Fax (519) 836-6714
employment@fcsgw.org

Posting Date: October 19, 2017